NATIONAL MORTGAGE SETTLEMENT FUNDING PROGRAM
APPLICANT ASSURANCES
CONSUMER PROTECTION

Post Office Box 300152
Montgomery, Alabama 36130-0152

Telephone: (334) 242-7335
Fax: (334) 242-2433
www.ago.alabama.gov

APPLICANT ASSURANCES

1. Applicant agrees to provide other information as requested by the Office of the Attorney General to evaluate the proposal.
2. Applicant agrees to use program funds to provide direct aid to consumers and further agrees not to distribute program funds to unapproved organizations.
3. Applicant agrees to use all program funds to provide direct services in the state of Alabama.
4. Applicant agrees no more than 15 percent of the program funds shall be used for overhead costs.
5. Applicant agrees to ensure the use of program funds fully comports with the project's proposed budget.
6. Applicant agrees to cooperate with the Office of the Attorney General and any other state agency authorized to audit the use of state funds, and to provide all information and documents concerning the use of program funds. Applicant agrees to maintain sufficient records for auditing purposes to substantiate all expenditures.
7. Applicant will not discriminate on the basis of sex, race, religion, color, national origin or any other federally protected class.
8. Applicant will permit reasonable site visits and supply any additional information the Attorney General's Office deems reasonably necessary to determine compliance with the terms of the program.
9. Applicant agrees to establish protocols for effective oversight of the quality of services to be provided by staff and volunteers.
10. Any unused or excess program funds shall be returned to the Office of the Attorney General upon completion of the project.
11. Recipients shall provide annual progress reports and a post-project, self-evaluation report (detailed below). The Office of the Attorney General reserves the right to demand a refund of unused funds if it determines that a recipient's report fails to demonstrate satisfactory performance or continued project viability or if a recipient misuses the funds.
12. Applicants will submit a self-evaluation report within six months after the conclusion of the project. The report shall include how funds were used and a description of the progress and outcome of the project for which the funds were awarded.

13. Applicants will maintain detailed accounting records and other evidence pertaining to costs incurred for three years after the program closes. The close of the program occurs upon receipt and approval of the post-project, self-evaluation report by the Attorney General's Office.
14. Applicant agrees to be subject to any additional terms and conditions as may be required by the Attorney General.
15. Applicant agrees to indemnify and hold harmless the state of Alabama and the Office of the Attorney General, its officers, agents and employees from liability for loss or damage to the extent caused by the negligent acts, misconduct, or omissions of the funding recipient, its agents, employees, or subcontractors.
16. Applicant certifies the undersigned has authority to make this application on behalf of the organization.
17. Applicant certifies all information provided to the Attorney General's Office is true, accurate, and complete. Applicant further agrees and understands that any false or deceptive information submitted, regardless of time of discovery, may result in forfeiture of any program funds.
18. Applicant certifies they will not violate Federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the state of Alabama. Furthermore, if applicant is found to be in violation of this provision, the applicant shall be deemed in breach of this agreement and shall be responsible for all damages resulting therefrom.

Signed:

_____

Name: _____

Title: _____

Organization: _____

_____
Date